**Cambridge Reproduction SRI External Advisory Board (EAB):
Terms of Reference**

**Purpose of the External Advisory Board**

To advise the SRI Executive and Steering Committees on all aspects of the programme, policy, activities and future directions of the SRI, and in particular to assist SRI in raising the institutional, national and international profile of research and other activity in the field of reproduction at the University of Cambridge.

**Roles and responsibilities**

To assist the SRI Executive and Steering Committees in determining an intellectual framework and developmental strategy for the SRI that reflects the unique strengths and potential of the University and that helps to mitigate identified weaknesses.

To advise on all aspects of the programme, policy, activities and future directions of the SRI.

To assist the SRI in raising the institutional, national and international profile of research and other activity in the field of reproduction at the University of Cambridge.

To assist the SRI in developing its resources and capabilities.

To promote the SRI’s ties with other institutions and groups outside the University of Cambridge.

**Meeting arrangements**

The EAB shall meet once a year, and shall discuss the annual report with the SRI Executive Committee.

The quorum for EAB meetings shall be four members.

The agenda for the annual meeting shall be proposed by the SRI Chairs and approved by the Board Chair.

**Appointments and membership**

The EAB shall consist of no fewer than five, and no more than 8, members from a range of relevant disciplines.

Members shall be appointed by the Cambridge Reproduction SRI on the recommendation of the SRI Steering Committee.

Members of the EAB shall be appointed in the Michaelmas Term to serve for three years from 1 January following their appointment, with the possibility of re-appointment for one period of three years.

The SRI Steering Committee, in making their appointments to the EAB, shall ensure that not more than one of its members is a resident member of the University.

The Chair of the EAB shall be appointed by the SRI Steering Committee for a period of not more than three years and shall be eligible for reappointment for a period or periods of not more than three years at a time.

The Chair of the Cambridge Reproduction SRI shall serve as Secretary of the EAB, and shall provide the Board with an annual report summarising activities and developments over the year.

The EAB may co-opt additional members in order to foster and maintain strategic links or to provide advice about specific areas of the Cambridge Reproduction SRI’s programme.

*3 November 2020*