

Academy of Medical Sciences Springboard Award 2023: Round 9

University of Cambridge – Internal Selection Form

Call Details: <https://acmedsci.ac.uk/grants-and-schemes/grant-schemes/springboard>

To take part in the internal selection process, please complete the online **AMS Springboard Round 9** form at <https://forms.office.com/e/CwYSK2Y1uv> by **close of play 04 April 2023**.

For your reference, this document outlines the questions asked in the online form. The online form is divided into sections – you must complete each section first before you can move to the next. The whole form must be completed in one sitting.

Questions marked with an asterisk are mandatory.

Section 1: Applicant details

1. Name*
2. Email*
3. Host Department*

Section 2: Current post

Appointment dates

If you have continuously worked **full-time**, your appointment start date should be **after 16 June 2018**. For full-time appointments this is the earliest start date to be eligible for Round 9 of the scheme.

If you have had periods of **part-time working and/or long-term leave** (such as parental or sick leave), you must have held your current position for **less than 60 months full-time-equivalent up to 16 June 2023**.

4. Job title*
5. What is your current post start date (dd/MM/yyyy)*
6. Is this a fixed term appointment?* YES/NO
7. If your current appointment is not permanent, what is the end date of your contract? (dd/MM/yyyy)*
*NB: If your current contract does not cover the duration of the award (i.e. it ends before 28 February 2026), your department must confirm that your contract will be extended and that there is a commitment to funding your salary beyond the expected end date of the award. The contract extension must occur regardless of the outcome of the application and must be confirmed before the application deadline. **Please ensure that these details are included in the HoD support letter.***
8. Is your current post full time or part time?*
9. If part-time, please state the number of hours worked per week*
10. Have you taken any career breaks since commencing your current post?* YES/NO
11. If yes, please indicate the dates and nature of these career breaks*

Section 3: Research independence

12. Is this your first independent research position?* YES/NO
*For this scheme, independence is defined as your **first group-leader position** you have held at any institution where you are **line managed** and not supervised. For further details refer to the 'What qualifies as a 'first independent position?' section in Springboard Round 8 FAQs: <https://acmedsci.ac.uk/file-download/10704885> (section 1.1)*
 13. How does your current post differ from those you have previously held, and how does this demonstrate your research independence?*
- Please refer to the 'How does the Academy evaluate independence?' section in the Springboard Round 8 FAQs: <https://acmedsci.ac.uk/file-download/10704885> (section 1.1.1). In your answer, please **provide answers to the series of questions within this document** that the Academy uses to evaluate eligibility.*

Section 4: Research area

14. Please identify your broad research area from the list below.*
 - biomedical sciences
 - chemistry
 - data sciences
 - engineering

- psychology
- public health
- veterinary science
- other

Section 5: Core duties

15. Please give the percentage of time that is allocated for research in your current role [%]*
16. List the core duties (e.g. teaching, research, administration) you are required to undertake for the current post, and percentage of your time allocated to each.*
17. List the core duties (e.g. teaching, research, administration) you are required to undertake for the current post, and percentage of your time allocated to each.* YES/NO

Section 6: Financial support in current position

To assess your application for eligibility, we need details of the total funding you have secured **during your current post**. Please start with the most recent. Remember to include any which may end before the Springboard award start date.

Include: start-up packages, staff salaries, PhD studentships including stipends and consumables, project grants, equipment grants, collaborative grants etc.

Exclude: your personal salary, overheads, PhD student fees or indirect costs.

Please list all research grants secured during your current post, starting with the most recent.

18. **File upload:** Please upload a document that lists all grant funding secured during your current post*

For each grant, please provide the following details:

- Name of grant holder
- Awarding body (e.g. MRC, Wellcome Trust, HEFCE, etc.)
- Start date (dd/mm/yyyy)
- End date (dd/mm/yyyy)
- Type of funding (e.g. studentship, fellowship, etc.)
- Total amount awarded £ (excluding personal salary, overheads etc.)
- Role on the grant (e.g. Principal Investigator, Co-Investigator)
- % share of funding

NB: Submissions missing any of the points listed above will be returned for clarification.

Section 7: Funding support available over the period 01 March 2024 to 28 February 2026 only

This section relates to research funding you have already secured (but not yet started) that relates to the period from **01 March 2024 to 28 February 2026**.

Include: start-up packages, staff salaries, PhD studentships including stipends and consumables, project grants, equipment grants, collaborative grants, etc. If you are a co-investigator on an award or co-supervise a staff member/student, please only include your share of the funding in your calculations.

Please include any additional funding that you expect to secure before 16 June 2023, indicating it as EXPECTED.

Exclude: your personal salary, overheads, PhD student fees, or indirect costs.

For more information on how funding secured is calculated, please check points 1.7 and 1.8 of the guidance for Champions and Research Offices: <https://acmedsci.ac.uk/file-download/10704885>

19. **File upload:** Please upload a document that lists all grant funding which will be active during the award period – i.e. **from 01 March 2024 till 28 February 2026 only***

For each grant, please provide the following details:

- Source of funding secured over March 2024 to February 2026
- Year 1 (£) (1 Mar 2024 - 28 Feb 2025)
- Year 2 (£) (1 Mar 2025 - 28 Feb 2026)
- Total (£) (Year 1 + Year 2)

NB: Submissions missing any of the points listed above will be returned for clarification.

Section 8: Previous fellowships and awards and the spirit of the scheme

20. Do you hold or have previously held any of the fellowships, or an equivalent, mentioned below?* YES/NO
Candidates who have already secured significant fellowships are not considered to be in the spirit of the scheme. Therefore, if you hold the following fellowships/awards or equivalent you will be deemed ineligible:

- Cancer Research UK (CRUK) Career Development Fellowship
- CRUK Career Establishment Award
- Medical Research Council (MRC) - Career Development Award
- MRC New Investigator Research Grant

- The Royal Society University Research Fellowship
- UK Research and Innovation (UKRI) Future Leaders Fellowship
- Wellcome Trust Royal Society Sir Henry Dale Fellowship
- Wellcome Trust Seed Award

Section 9: Previous appointments

21. File upload: Please upload a document that lists all the appointments you have held between the award of your PhD and the current appointment.*

For each appointment, please provide the following details:

- *Position*
 - *NB: If you have previously held an independent teaching only position, please include in brackets (100% teaching only post).*
- *Funding Source*
- *Supervisor (if any)*
 - *NB: Indicate a supervisor only if your position was answerable to a group leader. If you were line-managed by a Head of Department, leave this space blank.*
 - *NB: If you do not indicate a supervisor, we may take this to mean the position was an independent post and therefore you may not be eligible, since this award is for those in their first independent post.*
- *Institution*
- *Dates*

Please list most recent first.

NB: Submissions missing any of the points listed above will be returned for clarification.

22. Career gaps

If applicable, please detail any notable gaps in your career. (100 words max)

Section 10: Research Proposal

23. Title of research proposal*

24. File upload: Research Proposal (*page limit: 2 pages*)*

Please describe your research proposal including:

- context and research objectives;
- why it is important;
- background work undertaken;
- plan of investigation (including detailed methodology and design);
- indication of milestones/timescales;
- justification of approach e.g. animal model used, sample size, statistical power calculations.

You may include preliminary data/figures as a separate annex. References do not count towards page limit.

25. What aspect of the proposed research do you regard as innovative (*word limit: 150 words*)*

26. File upload: Career plan (*word limit: 300 words*)*

Describe how a Springboard award and the above project would help you realise your career aspirations. Please outline your career plans over the next five years, including potential funding sources.

Section 11: Head of Department support letter

27. File upload: Head of Department (HoD) support letter*

Please upload a support letter from the Head of the Department / Centre / Institute where the proposed grant will be hosted. The letter should outline:

- *why you have nominated this applicant*
- *how you plan to support the applicant's career during the funding period and beyond*

For applicants whose current contract does not cover the duration of the award (i.e. it ends before 28 February 2026), the letter must confirm that the contract will be extended and that there is a commitment to funding the salary beyond the expected end date of the award. The contract extension must occur regardless of the outcome of the application.

Section 12: Applicant's CV

28. File upload: The applicant's CV (including a list of publications)*

Please include:

- *clearly described career history*
- *education*
- *research experience*
- *first author papers*

- *professional affiliations*
- *professional development activities*
- *teaching experience*

29. Aside from the PI and the person submitting this form, would you like anyone else to be notified of the outcome of this internal application?*

If yes, please provide their email addresses:

In case of any questions, please contact researchstrategy@admin.cam.ac.uk